



# **Weekly Report #5**

Submitted  
on  
16/01/2010

# Weekly Meeting # 5

**Date:** 15<sup>th</sup> January 2010  
**Online presence:** Gopi, Elodie, Claire, Zhou Yi & Beejay  
**Absentee:** Freda, Andy, San

- 1) Discussed about the data. Weekly meeting will be on Friday 1300 hrs. If not, it'll be specified in a mail.
- 2) Team Video will be made. This will be finalized in the next meeting.
- 3) Team name & logo will be made by next week.
- 4) Elodie & Claire will start GIS part this week. Zhou Yi will be doing the MIKE 11 part. Freda agreed to do MIKE 11 in the last meeting.
- 5) Tentative deadline for GIS part is end of January 2010. In the meanwhile Hydrological analysis will be done.
- 6) Team members were requested to write a short introduction about themselves and send the same to Claire along with a picture. Claire will upload them on to the HydroEurope webpage.
- 7) Check your emails atleast once a day. Reply if there is a need.

## **Problems Faced:**

Some of the team members are still passive. One of our teammates won't be able to join us for the HydroEurope face-to-face activities in Nice. One new member has joined our group. So we decided to write an email to our supervisor addressing all these issues. That'll be done by Gopi.